

Vacaville Unified School District
Teacher Recommendation/ Committee Decision to Promote or Retain
Student Previously Identified as At Risk of Retention



Student Name _____ Date of Birth _____

School _____ Grade _____

Teacher _____ Date _____

The student named above was previously identified, according to the criteria established under District Policy 5123 and Administrative Regulation 5123AR, as performing below the minimum standard for promotion.

Teacher Recommendation

At this time, **I recommend the student be promoted for the reason(s) specified below:**

- The student meets or exceeds RLA/ELD promotion criteria.
- The student is working to capability.
- The student has an active Individual Education Plan (IEP).
- The student has an active Section 504 Plan.
- A Special Education assessment is in progress for the student.
- The student was previously retained.
- Retention is not developmentally/age appropriate for the student.
- There are extenuating circumstances. Explain:

At this time, the student does not meet promotion criteria, and **I recommend that the student be retained.**

Participation in Summer School Intervention Program is recommended.

Attach Retention Worksheet

Teacher Signature: _____ Date: _____

Site Committee Decision

Site retention committee decision:

retain in grade ____ (see Doc 9) promote to grade ____

Reasons and recommendations:

Site Retention Committee Signatures: _____

Date: _____